

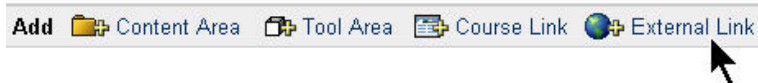
Adding an External Link

This tutorial explains how to add an external link to the navigation bar of your course. If you have a web site that you want your students to visit many times during the semester, adding an external link to the navigation is efficient. If, however, the students would only visit it once or twice OR if you have many sites you want to add, consider creating a content area (i.e. similar to the External Links button in Blackboard 5.5) and putting all of the links under that content area.

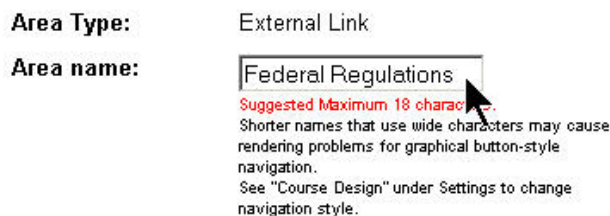
- 1 Under **Course Options**, click on **Manage Course Menu**.



- 2 Next, click on **External Link**.



- 3 In the text box next to **Area Name**, type the name for the web site.



- 4 In the box next to **Target**, type in the URL of the web site. NOTE: you must include <http://> in the URL to make the link work.



- 5 Select the options that you want. (It is recommended that you choose to launch the site in a new window.)

Launch in a new window:

Allow guest access:

Allow observer access:

Make available for Student/Participant users





- 6 Click **Submit**.







- 7 Click **OK**.

- 8 This will take you back to the **Manage Course Menu** page. You may continue adding course content or return to the **Control Panel** by clicking **OK**.

[COURSES](#) > [NURSING RESEARCH 320](#) > [CONTROL PANEL](#) > [MANAGE COURSE MENU](#)

Manage Course Menu

Add  Content Area  Tool Area  Course Link  External Link

1  Announcements <i>Announcements</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
2  Course Materials <i>Content Area</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
3  Course Documents <i>Content Area</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
4  Assignments <i>Content Area</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
5  Tests <i>Content Area</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
6  Tools <i>Tools Area</i>	<input type="button" value="Modify"/> <input type="button" value="Remove"/>
7  Federal Regulations <i>External Link to</i> http://ohrp.osophs.dhhs.gov/humansubjects/guidance/decisioncharts.htm	<input type="button" value="Modify"/> <input type="button" value="Remove"/>